

LOGOS DAILY SALES SUMMARY

Date: Prepared By:

Weather:

Temperature:

Cash Court Open:

Cash Count Mid-Day:

Cash Count Close:

Column A: Per Register Sales by Department:

Department	Dollar Amount	%	Quantity
1			
2			
3			
4			
5			
6			
7			
Column Total:			

Void:	
Sum:	
Tax:	
Total:	

Comments:

Clear

Column B: Deposits and Credit Cards:

		Total Column
Checks:		
Cash:		
Amex:		
Master Card:		
Visa:		
Disc:		
Debit:		
Cash and Credit Card Total:		

Paid Outs:

Postage:	
Purchases:	
Supplies	
Refunds:	
Other:	
Total Paid Outs:	

Other Transactions

Gift Certificate Sold: (minus)	
Gift Certificates Used: (plus)	
Total Other Transactions:	
Total:	